

Message Text

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PAGE 01 LUSAKA 02237 011726Z

44

ACTION SS-25

INFO OCT-01 ISO-00 SSO-00 CCO-00 /026 W

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O 011700Z SEP 76

FM AMEMBASSY LUSAKA

TO SECSTATE WASHDC NIACT IMMEDIATE 3922

LIMITED OFFICIAL USE LUSAKA 2237

EXDIS

FOR SS/EX

FOR AF/EX

E.O. 11652: N/A

TAGS: OVIP (KISSINGER, HENRY A.)

SUBJECT: SECRETARY'S VISIT - ADMINISTRATIVE/LOGISTICAL
ARRANGEMENTS

REF: STATE 216242

REQUEST FOLLOWING TDY ASSISTANCE BE ASSIGNED BY AF/EX:

1. SECURITY:

(A) REGIONAL SECURITY OFFICER (B) NCOIC AND SIX
WATCHSTANDERS (NINE, IF MSG UNABLE WORK 12 HOURS OF EACH
24). IN ADDITION TO TWO POSTS AT SECRETARY'S HOTEL,
ONE GUARD POST REQUIRED AT CHANCERY. MARINES SHOULD
ARRIVE TWO DAYS BEFORE SECRETARY'S ARRIVAL. RSO
SHOULD ARRIVE SOONEST. (C) TSO AND SEABEE
ASSISTANT.

2. SECRETARIAL: SIX T.S. CLEARED REQUIRED. TWO
SHOULD ARRIVE SOONEST.

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3. COURIERS: FOUR REQUIRED. SHOULD ARRIVE MINIMUM TWO DAYS BEFORE SECRETARY.

4. COMMUNICATORS:

(A) IN ADDITION TO SPECIALIST BRINGING CAN-DO PACKAGE, NEED MINIMUM FOUR TO SUPPLEMENT NEW CRO LAMBERT AND TDYER KAY GILSTRAP.

(B) ASSUME TWO CEO/CEO/T ON TDY LAST VISIT ALSO REQUIRED NOW.

5. BUDGET & FISCAL OFFICER: ONE NEEDED SOONEST.

6. GENERAL ADMIN SUPPORT: SIX OFFICERS NEEDED FOR FOLLOWING FUNCTIONS. SHOULD ARRIVE SOONEST.

(A) BAGGAGE OFFICER.

(B) TRANSPORTATION OFFICER.

(C) SUPPLY AND EQUIPMENT OFFICER.

(D) HOTEL ARRANGEMENTS OFFICER.

(E) AIRCRAFT LIAISON AND SUPPORT OFFICER.

(F) ADMINISTRATIVE ASSISTANT.

7. REQUEST ADMINISTRATIVE OFFICER DESIGNATE ROY HERMESMAN BE ASSIGNED 7 - 10 DAYS TDY TO ASSIST LOCAL ADMINISTRATIVE MANAGEMENT FOR VISIT.

8. REQUEST ASSIGNMENT TDY POLITICAL OFFICER FAMILIAR WITH SOUTHERN AFRICA. IDEAL CANDIDATE WOULD BE PARKER BROG, PRINCIPAL OFFICER LUBUMBASHI, IF HE COULD BE SPARED. ANOTHER EXCELLENT POSSIBILITY WOULD BE HERBERT HOFFMAN, DCM LILONGWE.

9. ABOVE REFLECTS COMPLEMENT PROVIDED AT TIME OF LAST LIMITED OFFICIAL USE

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VISIT BY SECRETARY.
LOW

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NNN

Message Attributes

Automatic Decaptioning: Z
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 01 SEP 1976
Decaption Date: 28 MAY 2004
Decaption Note: 25 YEAR REVIEW
Disposition Action: RELEASED
Disposition Approved on Date:
Disposition Authority: CunninFX
Disposition Case Number: n/a
Disposition Comment: 25 YEAR REVIEW
Disposition Date: 28 MAY 2004
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1976LUSAKA02237
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: D760332-0123
From: LUSAKA
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1976/newtext/t197609102/aaaadjqa.tel
Line Count: 109
Locator: TEXT ON-LINE, ON MICROFILM
Office: ACTION SS
Original Classification: LIMITED OFFICIAL USE
Original Handling Restrictions: EXDIS
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 2
Previous Channel Indicators: n/a
Previous Classification: LIMITED OFFICIAL USE
Previous Handling Restrictions: EXDIS
Reference: 76 STATE 216242
Review Action: RELEASED, APPROVED
Review Authority: CunninFX
Review Comment: n/a
Review Content Flags:
Review Date: 25 JUN 2004
Review Event:
Review Exemptions: n/a
Review History: RELEASED <25 JUN 2004 by ElyME>; APPROVED <13 OCT 2004 by CunninFX>
Review Markings:

Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
04 MAY 2006

Review Media Identifier:
Review Referrals: n/a
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
Secure: OPEN
Status: NATIVE
Subject: SECRETARY'S VISIT - ADMINISTRATIVE/LOGISTICAL ARRANGEMENTS
TAGS: OVIP, (KISSINGER, HENRY A)
To: STATE
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 04 MAY 2006